

STOCKS & SHARES TO CASH ISA TRANSFER AUTHORITY FORM

INFORMATION ABOUT YOU	
Title	Surname
First Names	
Permanent home address	
Postcode	
Date of Birth	
National Insurance Number	
Contact Tel No (inc area code)	

INFORMATION ABOUT THE STOCKS & SHARES ISA YOU WISH TO TRANSFER
Name of existing ISA provider
Address of existing ISA provider
ISA Account Number/Reference

PLEASE NOTE – as well as being subject to the terms and conditions of the Cash ISA receiving the transfer proceeds, the transfer will be undertaken subject to the terms and conditions applying to your stocks and shares ISA. For example:

- Some stocks and shares ISA products do not allow only part of an ISA to be transferred or may place conditions on how such a transfer is undertaken, e.g. when deciding which investments are sold to facilitate the transfer.
- Your existing ISA provider may need you to give them specific information before the transfer can go ahead.
- There may be outstanding fees to pay before the transfer goes ahead

If you are not sure what conditions apply please check with your existing stocks and shares ISA provider before completing this form.

Please complete EITHER section 1 or 2

1) FULL TRANSFER
Please close and transfer all of my ISA including accrued interest.
Does this include subscriptions from this tax year?
<input type="checkbox"/> Yes
<input type="checkbox"/> No

2) PART TRANSFER
Please transfer £_____ from my ISA
Please note the above amount must include all subscriptions made in this tax year.
2 (a) Do you wish to transfer your subscriptions from this tax year only? Yes <input type="checkbox"/> No <input type="checkbox"/>
2 (b) Do you wish to transfer all of your subscriptions from previous tax years only? Yes <input type="checkbox"/> No <input type="checkbox"/>
2 (c) Do you wish to transfer some of your subscriptions from previous tax years (as well as all your subscriptions from this tax year)? Yes <input type="checkbox"/> No <input type="checkbox"/>

STOCKS, SHARES AND/OR FUNDS THAT YOU WISH TO SELL

Please check your selection is permitted by your existing stocks and shares ISA provider prior to submitting this form. Please note that you may be contacted by your existing ISA provider to agree what to sell.

Please use the box below to give instructions to your current stocks and shares ISA provider with regard to what specific value or Tax Year(s) should be transferred and/or what investments should be realised to meet the transfer.

If needed, please list all investments that you hold with the above ISA provider that you wish to sell and transfer the proceeds to your new Cash ISA with Beverley Building Society. Alternatively, you may provide this information by supplying a separate list, e.g. by annotating a valuation statement from your provider.

Description of Investment	Investment Indicator e.g. ISIN, Sedol, Cuip etc (if known)	Number or value of stocks, shares, units or specify 'All' to sell the entire holding

UNINVESTED CASH TO BE TRANSFERRED

Please state how much of your uninvested cash balance in your stocks and shares ISA you wish to transfer
£ _____

OR

Do you want to transfer all your uninvested cash balance? Yes No

TRANSFER AUTHORITY

I authorise my existing ISA provider as specified above to sell investments and transfer the ISA in cash (account number above) to the Beverley Building Society.

I authorise my existing ISA provider to provide the Beverley Building Society with any information, written or non-written, concerning the stocks and shares ISA and to accept any instruction from them relating to the stocks and shares ISA being transferred.

Where I must give notice to close or transfer part of the existing stocks and shares ISA, or the existing stocks and shares ISA contains an investment which is designed and intended to be held for full term and has yet to reach redemption, I instruct my existing ISA provider to either:

1. wait for the full notice period to end or wait until redemption (whichever is relevant) before going ahead with this transfer. Yes No

OR

2. depending on the terms and conditions, carry out the transfer as soon as possible - **I accept any consequential loss of income, capital or charges that may be applied.** Yes No

Signed _____ Date: _____

TRANSFER ACCEPTANCE (COMPLETED BY YOUR NEW ISA PROVIDER)

We, the Beverley Building Society, are willing to accept this ISA transfer in line with the customer's instructions above, as long as the following conditions are met.

- The transfer proceeds are made up of cash deposits only
- We must receive **all** the transfer proceeds no later than _____
- Where the customer has shown above that they wish to transfer subscriptions from the current tax years, these must be no more than £ _____

Please note we do not accept Residual Income payments.

Signed on behalf of Beverley Building Society: _____

Name: _____ Date: _____

Beverley Building Society
57 Market Place
Beverley
HU17 8AA

Beverley Building Society ISA Account Number: _____

Please make the cheque payable to: Beverley Building Society Re (Customer Name)

For the purposes of the transfer of the ISA wrapper under the ISA regulations, the date shown will be the transfer date.

Date: _____