



BEVERLEY

BUILDING SOCIETY

Building Better Futures



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Beverley Building Society
 57 Market Place
 Beverley
 HU17 8AA

Name(s) of account holder(s)

Bank/building society account number

____|____|____|____|____|____|____|____

Branch sort code

____|____|____|____|____|____

Name and full postal address of your bank or building society

To: The Manager Bank/building society

 Address

 Postcode

Service user number

6	5	9	4	1	3
---	---	---	---	---	---

Reference

				-							-		
--	--	--	--	---	--	--	--	--	--	--	---	--	--

Instruction to your bank or building society

Please pay Beverley Building Society Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Beverley Building Society and, if so, details will be passed electronically to my bank/building society.

Please indicate your preferred payment day (Please circle)

5th	25th
This is not part of the instruction to your bank or building society but is for the official use of Beverley Building Society.	

Signature(s)

 Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD12

This guarantee should be detached and retained by the payer.



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Beverley Building Society will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Beverley Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Beverley Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Beverley Building Society asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.